



**Spring Valley Community Consolidated School District #99**  
**800 North Richards Street**  
**Spring Valley, IL 61362**

**APPLICATION FOR EMPLOYMENT**  
 Pre-Employment Questionnaire

***Building a Bright Future***

An Equal Opportunity Employer

***www.sv99.org***

Spring Valley Community Consolidated School District #99 does not discriminate on the basis of race, color, religion, national origin, age, sex, marital status, disability, or any other unlawful basis in the recruitment, selection, or employment of its employees. All employment and hiring must be approved by the Board of Education.

***Instructions: The applicant should exercise caution in completing this form. If employed, falsified statements on this application will lead to termination, and such false statements or omissions may constitute a Class A misdemeanor.***

**PERSONAL INFORMATION** (Please Print)

TODAY'S DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

SOCIAL SECURITY #: \_\_\_\_\_

PRESENT ADDRESS: \_\_\_\_\_

PERMANENT ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_

**EMPLOYMENT DESIRED**

Position: \_\_\_\_\_ Date you could start: \_\_\_\_\_

Endorsements: \_\_\_\_\_ Are you presently employed: \_\_\_\_\_ If yes, may we contact your employer? \_\_\_\_\_

Have you ever applied to Spring Valley C.C.S.D. #99 before? When? \_\_\_\_\_

EDUCATION	Name & Location of School	No. of years attended	Did you graduate? List Degree(s)	Subjects Studied List Major/Minor
High School				
College				
Trade, Business, or Correspondence School				

**GENERAL**

List Specific skills & job experiences that you feel qualify you for the position you are applying for:

Subjects of special study or research work:

List extra-curricular activities in which you would be able to sponsor/coach:

U.S. Armed Forces Service:

Rank:

Present Membership in National Guard or Reserves:

**FORMER EMPLOYERS** (List below the last four employers, starting with the most recent one first.)

Month and Year	Name, Address & Phone #	Position	Reason(s) for leaving
From: _____ To: _____			
From: _____ To: _____			
From: _____ To: _____			
From: _____ To: _____			

Number of days absent from work in the past year:

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**REFERENCES** (Include supervisors whom you have worked under.)

Name	Address & Phone #	Business Address & Phone #	Years Acquainted

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**GENERAL**

Are you able to perform functions, skills, and responsibilities for this position? Yes No

If 'no', what can be done to accommodate your limitations?

List organizations you belong to:

List any honors received or activities you were engaged in before or since graduation?

Have you been convicted of a crime, pleaded guilty or "no contest to a criminal charge, or entered into an agreement setting forth conditions for the eventual dismissal of a criminal case? Yes No If 'Yes', explain:

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"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application will lead to termination, and that such false statements or omissions may constitute a Class A misdemeanor.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_